



### 2009 Portfolio Submission Form

Submit this form and the \$100 dollar processing fee along with one (1) copy of your Portfolio of Qualifying Experience. Do not submit hand-written information in the blanks below. **PLEASE TYPE.**

Name:  
Company:  
Business Address:  
City:  
State:  
Zip:  
Business Phone:  
Email:

<b>I am submitting my portfolio for the following submission deadline:</b>		
<input type="checkbox"/> January 27, 2009	<input type="checkbox"/> May 5, 2009	<input type="checkbox"/> July 28, 2009
<b>Upon approval of my portfolio, I will register for the following 2009 Comprehensive Exam:</b>		
<input type="checkbox"/> April 23 <sup>th</sup> Dallas FW, TX	<input type="checkbox"/> August 26 <sup>th</sup> Chicago( O'Hare) IL	<input type="checkbox"/> October 15 <sup>th</sup> Honolulu, HI

**IMPORTANT: Portfolios will not be returned after grading.** Please make a second copy of your portfolio for your records. In the event that your portfolio is not approved during the grading session, you may be asked to make revisions and you will need your second copy to do so. **NO EXCEPTIONS!**

I am enclosing \$100 dollars for the processing fee of my portfolio. Method of payment:

Visa  MasterCard  American Express  Check Enclosed

Account Number:  
Expiration Date:

Signature: \_\_\_\_\_

**Return portfolio and processing fee to:**  
CCIM Institute  
ATTN: Designation Department  
430 North Michigan, Suite 800  
Chicago, IL 60611-4092